



Modified Reciprocity Certification Program DOCUMENT CHECKLIST

- _____ 1. Completed Uniform Certification Application, including the Affidavit of Certification which must be signed and notarized
- _____ 2. Completed Personal Net Worth Statement (*for all individuals claiming social and economic disadvantage*)
- _____ 3. Copy of individual federal tax return for the latest year, including all schedules (*for all individuals claiming social and economic disadvantage*)
- _____ 4. Copy of the business federal tax return for the latest year, including all schedules.
- _____ 5. Copy of the latest DBE or ACDBE certification letter from your home state
- _____ 6. Certificate of good standing to transact business in Maryland (Foreign Corporation Registration) from the Maryland Department of Assessments and Taxation (www.dat.state.md.us)

Applicants must have DBE certification from at least one of the following:

District of Columbia DOT – DDOT	202-671-2806
Washington Metro Area Transit Authority – WMATA	202-962-2464
VA Dept. of MBE – DMBE	804-371-0657
Metro Washington Airport Authority – MWAA	703-417-8643

Direct questions to:

Office of Minority Business Enterprise
410-865-1269
800-544-6056
mbe@mdot.state.md.us

Send completed application and supporting documentation to:

Maryland Department of Transportation
Office of Minority Business Enterprise
7201 Corporate Center Dr.
Hanover, MD 21076

For detailed information about Maryland's minority certification programs, visit the Minority/Disadvantaged Business Enterprise tab at www.mdot.maryland.gov.