



Maryland Department of Transportation
The Secretary's Office

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor

James T. Smith, Jr.
Secretary

April 23, 2014

Mr. Gregory Murrill
Division Administrator
Attn: Dr. Kwame Arhin
Federal Highway Administration
10 South Howard Street
Suite 2450
Baltimore MD 21201

Ms. Brigid Hynes-Cherin
Regional Administrator
Attn: Ms. Kathleen Zubrzycki
Federal Transit Administration
1760 Market Street, Suite 500
Philadelphia PA 19103

RE: Amendment to the Fiscal Year (FY) 2013 Maryland Statewide Transportation Improvement Program (STIP) to Add Three Programs to be Funded by the Federal Highway Administration to Support the State Highway Administration Disadvantaged Business Enterprise (DBE) and On the Job/Supportive Services (OJT/SS) Programs MDOT Control # 13-140

Dear Mr. Murrill and Ms. Hynes-Cherin:

The Maryland Department of Transportation (MDOT) hereby amends the FY 2013 Maryland Statewide Transportation Improvement Program to add funding for three Federal Highway Administration programs to support State Highway Administration DBE and OJT/SS activities. Brief descriptions of these programs are included in the attached memorandum and the funding information for each program is provided on the STIP Amendment forms which are also attached.

The Maryland Statewide Transportation Improvement Program continues to be fiscally constrained. If you have any questions or need additional information, please do not hesitate to contact me at 410-865-1295, toll-free at 888-713-1414 or via email at mnixon@mdot.state.md.us.

Sincerely,

A handwritten signature in blue ink that reads "Michael W. Nixon".

Michael W. Nixon, Manager
Office of Planning and Capital Programming

My telephone number is _____
Toll Free Number 1-888-713-1414 TTY Users Call Via MD Relay
7201 Corporate Center Drive, Hanover, Maryland 21076

Mr. Gregory Murrill
Ms. Brigid Hynes-Cherin
Page Two

Attachment

cc: Ms. Mary Deitz, Chief, Regional and Intermodal Planning Division, State Highway
Administration
Ms. Lyn Erickson, Manager Regional Planning and Federal Liaison, Office of Planning and
Capital Programming, Maryland Department of Transportation
Ms. Heather Murphy, Deputy Director, Office of Planning and Capital Programming, Maryland
Department of Transportation

Martin O'Malley, Governor
Anthony G. Brown, Lt. Governor



James T. Smith, Jr., Secretary
Melinda B. Peters, Administrator

RECEIVED

APR 23 2014

OFFICE OF PLANNING &
CAPITAL PROGRAMMING

MEMORANDUM

TO: Mr. Don Halligan
Director
Office of Planning and Capital Programming
Maryland Department of Transportation

ATTN: Mike Nixon, Manager
Office of Planning and Capital Programming
Maryland Department of Transportation

FROM: Mary Deitz, Chief *MD*
Regional and Intermodal Planning Division

DATE: April 22, 2014

SUBJECT: Amendment Request to the Maryland Department of Transportation's (MDOT) FY 2013-2018 Statewide Transportation Improvement (STIP)

The Regional and Intermodal Planning Division would like to submit the following amendment to the FY 2013-2018 Statewide Transportation Improvement Program (STIP) and to carry over to FY 2014-2019 STIP:

- The addition of \$430,703 a year to enhance and extend Disadvantaged Business Enterprise Supportive Services (DBE) services to promote increased participation in the DBE program on Federal-Aid highway projects.
- The addition of \$475,163 a year for SHA/OEO to continue development and enhancement of the On-the-Job/Supportive Services (OJT/SS) initiative aimed at training a minimum of 20 participants from the Baltimore-Washington metropolitan region which comprises the largest concentration of citizens representing the target population.
- The addition of \$196,132 a year for SHA/OEO to develop a DBE program aimed at increasing the business capacity and development of newly certified and existing certified DBE firms within Maryland's highway construction industry.

SHA's and DLLR's joint Workforce Development Supportive Services Program's goal is to increase employment potential to underserved groups by providing training and exposure to employers through temporary job placement and job fairs.

Mr. Donald Halligan
Page Two

If you have any questions, please do not hesitate to contact Mr. Peter Sotherland, Assistant Regional Planner, SHA/RIPD, at 410-545-5721 or via email at psotherland@sha.state.md.us.

Attachment

cc: Mr. Eric Beckett, Regional Planner, SHA
Ms. Lyn Erickson, Manager, Federal Liaison, Maryland Department of Transportation
Mr. L'Kiesha Markley, Assistant Chief, Regional and Intermodal Planning Division,
SHA
Mr. Peter Sotherland, Assistant Regional Planner, SHA
Mr. Guy Talerico, Chief, Federal Aid Programming - Finance, SHA

MARYLAND STATEWIDE STIP F.Y. 2013-2018

MDOT STIP # SHA-NEW

SUMMARY TABLE

Project	Amendment Criteria (A/B/C)	Conformity Status	Environmental Status	Current Funding Level (000s)			Net Change (000s)		
				Federal	Local	Total	Federal	Local	Total
Disadvantaged business enterprises/supportive services	A	Exempt		\$0.00	\$0.00	\$0.00	\$2,153.52	\$0.00	\$2,153.52
	Administration	Area/MPO	CTP Page (with year; ex. H-22 FY2005)						
	SHA	Non-MPO	SHA-NEW						

Description: The SHA wishes to promote increased participation of DBEs in federal-aid highway contracts, and encourage initiatives toward Historically-Black Colleges and Universities (HBCU) through the development and implementation of supportive service programs. This project number is AX017B11

Justification: The SHA proposes to engage the services of Coppin State University of Baltimore Maryland and Bowie State University of Prince George's County Maryland for the purposes of designing, implementing and conducting a developmental business management training program for Disadvantaged Business Enterprises (DBEs) in the state of Maryland

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria	Funding	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	Total
<input checked="" type="checkbox"/> A Adds new individual project to STIP/TIP	Current (000s)	Total 0	0	0	0	0	0	0
<input type="checkbox"/> B Increases/decreases scope change addendum, or phase change	Federal 0	0	0	0	0	0	0	0
<input type="checkbox"/> C Removes or deletes individual project from the STIP/TIP.	Local 0	0	0	0	0	0	0	0
	Proposed (000s)	Total 0	431	431	431	431	431	2,154
	Federal 0	431	431	431	431	431	431	2,154
	Local 0	0	0	0	0	0	0	0
	Net Change (000s)	Total 0	431	431	431	431	431	2,154
	Federal 0	431	431	431	431	431	431	2,154
	Local 0	0	0	0	0	0	0	0

PHASE DETAIL

Current PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP															
PE													0	0	0
ROW													0	0	0
CON													0	0	0
OTH													0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Source	Federal	Fed%	100%	Local%	0%										

Proposed PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP															
PE													0	0	0
ROW													0	0	0
CON			431		431		431		431		431		2,154	0	2,154
OTH													0	0	0
TOTAL	0	0	431	0	431	0	431	0	431	0	431	0	2,154	0	2,154
Source	Federal	Fed%	100%	Local%	0%										

Change PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CON	0	0	431	0	431	0	431	0	431	0	431	0	2,154	0	2,154
OTH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	431	0	431	0	431	0	431	0	431	0	2,154	0	2,154
Source	Federal	Fed%	100%	Local%	0%										

Funds in (000's)

MARYLAND STATEWIDE STIP F.Y. 2013-2018

MDOT STIP # SHA-New

SUMMARY TABLE

Project	Amendment Criteria (A/B/C)	Comformity Status	Environmental Status	Current Funding Level (000s)			Net Change (000s)		
				Federal	Local	Total	Federal	Local	Total
On-The-Job/Supportive Services	A	Exempt		\$0.00	\$0.00	\$0.00	\$2,375.82		
	Administration	Area/MPO	CTP Page (with year, ex. H-22 FY2005)						
	SHA	Non-MPO	HA-NEW						
Description	SHA, through OEO is seeking to provide On-The-Job/Supportive Services (OJT/SS) for approximately 30 participants from around the state. Project number is AX16B11								
Justification	SHA through OEO is seeking to continue development and enhancement of its "READY-SET-GO" On-The-Job/Supportive Services (OJT/SS) initiative for participants from the Baltimore Washington Metropolitan region.								

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria	Current (000s)	Funding	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	Total
<input checked="" type="checkbox"/> A Adds new individual projects to the current			0	0	0	0	0	0	0
<input type="checkbox"/> B Increase/decrease, scope change, advance			0	0	0	0	0	0	0
<input type="checkbox"/> C Remove or deletes individual listed project			0	0	0	0	0	0	0
	Proposed (000s)	Total	0	475	475	475	475	475	2,376
		Federal	0	475	475	475	475	475	2,376
		Local	0	0	0	0	0	0	0
	Net Change (000s)	Total	0	475	475	475	475	475	2,376
		Federal	0	475	475	475	475	475	2,376
		Local	0	0	0	0	0	0	0

PHASE DETAIL

Current PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Local	Total	
PP															
PE													0	0	0
ROW													0	0	0
CON													0	0	0
OTH													0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Source	Federal	Fed%	100%	Local%	0%										

Proposed PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Local	Total	
PP															
PE													0	0	0
ROW													0	0	0
CON			475		47						475		2,376	0	2,376
OTH													0	0	0
TOTAL	0	0	47	0	47	0	475	0			475		2,376	0	2,376
Source	Federal	Fed%	100%	Local%	0%										

Change PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CON	0	0	475	0	475	0	475	0	475	0	475	0	2,376	0	2,376
OTH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	475	0	475	0	475	0	475	0	475	0	2,376	0	2,376
Source	Federal	Fed%	100%	Local%	0%										

Funds in (000's)

MARYLAND STATEWIDE STIP F.Y. 2013-2018

MDOT STIP # SHA-NEW

SUMMARY TABLE

Project	Amendment Criteria (A/B/C)	Conformity Status	Environmental Status	Current Funding Level (000s)			Net Change (000s)		
				Federal	Local	Total	Federal	Local	Total
Disadvantaged business enterprises/supportive services	A	Exempt		\$0.00	\$0.00	\$0.00	\$980.66	\$0.00	\$980.66
	Administration SHA	Area/MPO Non-MPO	CTP Page (with year; ex. H-22 FY2005) SHA-NEW						

Description: The proposed BSN program will serve as a full-service resource network that will provide certified DBE businesses with information related to bid and iFMIS payment processing, bonding requirements, insurance, certification, business plan development, marketing, and effective financial management techniques. This project number is AW290BLG.

Justification: The Maryland State Highway Administration (SHA), through the Office of Equal Opportunity (OEO) is seeking to develop a Disadvantaged Business Enterprises (DBE) Business Support Network (BSN) program aimed at increasing the business capacity and development of newly certified and existing certified DBE firms within Maryland's highway construction industry.

STIP/TIP Amendment Criteria	Funding	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	Total
<input checked="" type="checkbox"/> A Adds new individual projects to the current STIP/TIP	Total	0	0	0	0	0	0	0
<input type="checkbox"/> B Increase/decrease, scope change, advance, delay or phase change	Federal	0	0	0	0	0	0	0
<input type="checkbox"/> C Removes or deletes individual listed project from the STIP/TIP	Local	0	0	0	0	0	0	0
	Total	0	196	196	196	196	96	981
	Federal	0	196	196	196	196	96	981
	Local	0	0	0	0	0	0	0
	Total	0	196	196	196	196	196	981
	Federal	0	196	196	196	196	196	981
	Local	0	0	0	0	0	0	0

Current PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP															
PE															
ROW															
CON															
OTH															
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Source:	Federal	Fed%	100%	Local%	0%										

Proposed PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP															
PE															
ROW															
CON			196		196		196		196				8	0	981
OTH															
TOTAL	0	0	196	0	196	0	196	0	196	0	196	0	8	0	981
Source:	Federal	Fed%	100%	Local%	0%										

Change PHASE	Thru FY2013		FY2014		FY2015		FY2016		FY2017		FY2018		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CON	0	0	196	0	196	0	196	0	196	0	196	0	981	0	981
OTH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	196	0	196	0	196	0	196	0	196	0	981	0	981
Source:	Federal	Fed%	100%	Local%	0%										

Funds in (000's)



U.S. Department
of Transportation
**Federal Highway
Administration**

DelMar Division

April 28, 2014

10 South Howard Street, Suite 2450
Baltimore, MD 21201
(410) 962-4440
(410) 962-4054
<http://www.fhwa.dot.gov/demdiv/>

In Reply Refer To:
HDA-MD
709

Mr. Don Halligan, Director
Office of Planning and Capital Programming, MDOT
7201 Corporate Center Drive
P.O. Box 548
Hanover, Maryland 21076

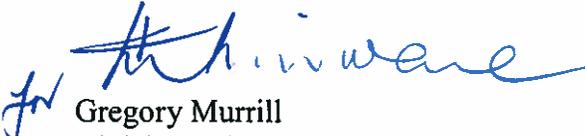
Dear Mr. Halligan:

We have completed our review of the State request (MDOT Control # 13-140) to amend the Fiscal Year (FY) 2013 Statewide Transportation Improvement Program (STIP). Specifically, the STIP is being amended to add three programs to support the State Highway Administration Disadvantaged Business Enterprise and On the Job/Supportive Services Program.

We accept this amendment and find that it was developed based on a continuing, cooperative, and comprehensive transportation planning process, in accordance with 23 U.S.C. 134, 23 U.S.C. 135 and 49.

If you have any questions, regarding this STIP amendment please contact Kwame Arhin at (410) 779-7158.

Sincerely,


Gregory Murrill
Division Administrator

cc:

Heather Murphy, MDOT
Mike Nixon, MDOT
Mary Deitz, SHA