



**Maryland Department of Transportation**  
The Secretary's Office

**Martin O'Malley**  
Governor

**Anthony G. Brown**  
Lt. Governor

**James T. Smith, Jr.**  
Secretary

September 15, 2014

Mr. Gregory Murrill  
Division Administrator  
Attn: Dr. Kwame Arhin  
Federal Highway Administration  
10 South Howard Street  
Suite 2450  
Baltimore MD 21201

Ms. Brigid Hynes-Cherin  
Regional Administrator  
Attn: Ms. Kathleen Zubrzycki  
Federal Transit Administration  
1760 Market Street, Suite 500  
Philadelphia PA 19103

RE: Amendment to the Fiscal Year (FY) 2014 Maryland Statewide Transportation Improvement Program (STIP) to Add Federal Highway Administration Funds to Support the State Highway Administration On-The Job/Supportive Services (OJT/SS) Initiative  
MDOT Control # 14-19

Dear Mr. Murrill and Ms. Hynes-Cherin:

The Maryland Department of Transportation (MDOT) hereby amends the FY 2014 Maryland Statewide Transportation Improvement Program to add funding provided by the Federal Highway Administration to continue the development of State Highway Administration OJT/SS activities. A brief description of this program is included in the attached memorandum and the funding information is provided on the STIP Amendment form which is also attached.

The Maryland Statewide Transportation Improvement Program continues to be fiscally constrained. If you have any questions or need additional information, please do not hesitate to contact me at 410-865-1295, toll-free at 888-713-1414 or via email at [mnixon@mdot.state.md.us](mailto:mnixon@mdot.state.md.us).

Sincerely,

A handwritten signature in blue ink that reads "Michael W. Nixon".

Michael W. Nixon, Manager  
Office of Planning and Capital Programming

My telephone number is \_\_\_\_\_  
Toll Free Number 1-888-713-1414 TTY Users Call Via MD Relay  
7201 Corporate Center Drive, Hanover, Maryland 21076

Mr. Gregory Murrill  
Ms. Brigid Hynes-Cherin  
Page Two

Attachment

cc: Ms. Mary Deitz, Chief, Regional and Intermodal Planning Division, State Highway  
Administration  
Ms. Lyn Erickson, Manager Regional Planning and Federal Liaison, Office of Planning and  
Capital Programming, Maryland Department of Transportation  
Ms. Heather Murphy, Deputy Director, Office of Planning and Capital Programming, Maryland  
Department of Transportation

Martin O'Malley, Governor  
Anthony G. Brown, Lt. Governor



James T. Smith, Jr., Secretary  
Melinda B. Peters, Administrator

MARYLAND DEPARTMENT OF TRANSPORTATION

**MEMORANDUM**

**TO:** Mr. Don Halligan  
Director  
Office of Planning and Capital Programming  
Maryland Department of Transportation

**ATTN:** Mike Nixon, Manager  
Office of Planning and Capital Programming  
Maryland Department of Transportation

**FROM:** Mary Deitz, Chief *MD*  
Regional and Intermodal Planning Division

**DATE:** September 8, 2014

**SUBJECT:** Amendment Request to the Maryland Department of Transportation's (MDOT)  
FY 2014-2019 Statewide Transportation Improvement (STIP)

The Regional and Intermodal Planning Division would like to submit the following amendment to the FY 2014-2019 STIP Statewide Transportation Improvement Program (STIP):

- The addition of \$146,151 for FY 2015 for SHA/OEO to continue development and enhancement of the On-the-Job/Supportive Services (OJT/SS) initiative Highway Construction and Capital Transit Workforce Development Program through the Maryland Department of Labor, Licensing and Regulation.

The State Highway Administration's and the Department of Labor, Licensing and Regulation's joint Workforce Development Supportive Services Program's goal is to increase employment potential to underserved groups by providing training and exposure to employers through temporary job placement and job fairs.

If you have any questions, please do not hesitate to contact SHA's Assistant Regional Planner, Mr. Peter Sotherland, at 410-545-5721 or via email at [psotherland@sha.state.md.us](mailto:psotherland@sha.state.md.us).

**Attachment**

**cc:** Mr. Eric Beckett, Assistant Chief, Regional and Intermodal Planning Division, SHA  
Ms. Lyn Erickson, Manager, Federal Liaison, MDOT  
Mr. Peter Sotherland, Assistant Regional Planner, SHA  
Mr. Guy Talerico, Chief, Finance, Federal Aid Programming, SHA  
Mr. Ted Yurek, Regional Planner, SHA

My telephone number/toll-free number is 410-545-5675/1-888-204-4828

Maryland Relay Service for Impaired Hearing or Speech 1.800.735.2258 Statewide Toll Free  
Street Address: 707 North Calvert Street • Baltimore, Maryland 21202 • Phone 410.545.0300 • [www.roads.maryland.gov](http://www.roads.maryland.gov)

MARYLAND STATEWIDE STIP F.Y. 2014-2019

MARYLAND STATEWIDE STIP F.Y. 2014-2019															
MDOT STIP # 13-140															
SUMMARY TABLE															
Project	Amendment Criteria (A/B/C)		Conformity Status	Environmental Status	Current Funding Level (000s)			Net Change (000s)							
On-The-Job/Supportive Services	B		Exempt		Federal	Local	Total	Federal	Local	Total					
	Administration	Area/MPO			\$2,376	\$0	\$2,376	\$146	\$0	\$146					
	SHA	Non-MPO	CTP Page (with year, ex. H-22 FY2005)												
Description: SHA, through OEO is seeking to provide On-The-Job/Supportive Services (OJT/SS) for Highway Construction and Capital Transit Workforce Development Program through the Maryland Department of Labor, Licensing and Regulation.															
Justification: SHA through OEO is seeking to continue development and enhancement of its "READY-SET-GO" On-The-Job/Supportive Services (OJT/SS) initiative for participants from the Baltimore Washington Metropolitan region.															
INDIVIDUAL PROJECT DATA															
STIP/TIP Amendment Criteria	Current (000s)	Funding Total	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	Total						
			Federal	Federal	Federal	Federal	Federal	Federal	Federal	Local	Total				
<input type="checkbox"/> A Add new individual projects to the current STIP/TIP. <input type="checkbox"/> B Increase/Decrease, scope change, advance, delay, or phase change. <input type="checkbox"/> C Remove or deletes individual listed project from the STIP/TIP.	Proposed (000s)	Total	475	621	475	475	475	0	0	0	2,376				
			Federal	475	621	475	475	475	0	0	0	2,376			
	Net Change (000s)	Total	0	146	0	0	0	0	0	0	146				
			Federal	0	146	0	0	0	0	0	0	146			
		Local	0	0	0	0	0	0	0	0	0				
PHASE DATA															
Change	Thru FY2014		FY2015		FY2016		FY2017		FY2018		FY2019		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP													0	0	0
PE													0	0	0
ROW													0	0	0
CON	475		475		475		475		475				2,376	0	2,376
OTH													0	0	0
TOTAL	475	0	475	0	475	0	475	0	475	0	0	0	2,376	0	2,376
Source: OJT-M490 Fed%: 100.00 Local%: 0.00															
Change	Thru FY2014		FY2015		FY2016		FY2017		FY2018		FY2019		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP			146										0	0	0
PE													0	0	0
ROW													0	0	0
CON	475		475		475		475		475				2,376	0	2,376
OTH													0	0	0
TOTAL	475	0	621	0	475	0	475	0	475	0	0	0	2,376	0	2,376
Source: OJT-M490 Fed%: 100% Local%: 0%															
Change	Thru FY2014		FY2015		FY2016		FY2017		FY2018		FY2019		TOTAL		
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Total
PP			146										146	0	146
PE													0	0	0
ROW													0	0	0
CON	0		0		0		0		0				0	0	0
OTH													0	0	0
TOTAL			146	0	0	0	0	0	0	0	0	0	146	0	146
Source: OJT-M490 Fed%: 100% Local%: 0%															
Funds in (000's)															



U.S. Department  
of Transportation  
**Federal Highway  
Administration**

**DelMar Division**

September 15, 2014

10 South Howard Street, Suite 2450  
Baltimore, MD 21201  
(410) 962-4440  
(410) 962-4054  
<http://www.fhwa.dot.gov/demddiv/>

In Reply Refer To:  
HDA-MD  
709

Mr. Don Halligan, Director  
Office of Planning and Capital Programming, MDOT  
7201 Corporate Center Drive  
P.O. Box 548  
Hanover, Maryland 21076

Dear Mr. Halligan:

We have completed our review of the State request (MDOT Control # 14-19) to amend the Fiscal Year (FY) 2014 Statewide Transportation Improvement Program (STIP). Specifically, the STIP is being amended to add Federal Highway Administration funds to support the State Highway Administration On-the-Job/Supportive Services (OJT/SS) Initiative.

We accept this amendment and find that it was developed based on a continuing, cooperative, and comprehensive transportation planning process, in accordance with 23 U.S.C. 134, 23 U.S.C. 135 and 49.

If you have any questions, regarding this STIP amendment please contact Kwame Arhin at (410) 779.7158.

Sincerely,

  
for Gregory Murrill  
Division Administrator

cc:  
Heather Murphy, MDOT  
Mike Nixon, MDOT  
Mary Deitz, SHA