



What is Commuter Choice Maryland?

Commuter Choice Maryland is the Maryland Department of Transportation's (MDOT) Travel Demand Management (TDM) Program. This program enables MDOT to address key goals, objectives, and strategies that will maximize traveler choices, and deliver transportation solutions and services that can reduce congestion, conserve energy, protect the environment and facilitate economic opportunity.

Visit the Commuter Choice Maryland website to learn more: commuterchoicemaryland.com



To learn more about Commuter Choice Maryland and the Maryland Commuter Tax Credit:

- ▶ **Visit** commuterchoicemaryland.com
- ▶ **Call** 410-865-1100 for inquiries or general information. This line is staffed Monday through Friday from 8:30 a.m. until 5:00 p.m.
- ▶ **Email** commuterchoice@mdot.maryland.gov to learn how commuter Choice Maryland can assist with worksite transportation solutions.



MISSION STATEMENT

“The Maryland Department of Transportation is a customer-driven leader that delivers safe, sustainable, intelligent, and exceptional transportation solutions in order to connect our customers to life’s opportunities.”



MARYLAND COMMUTER TAX CREDIT

Commuter Choice Maryland

Maryland Commuter Tax Credit

What is the Maryland Commuter Tax Credit?

A business entity operating a trade or business in Maryland may claim a tax credit in an amount equal to 50% of the cost of providing qualified commuter benefits to their employees. The credit may not exceed \$100 per individual employee per month.

Here's How You Can Qualify for the Commuter Tax Credit:

- ▶ Be a Maryland Business registered and in Good Standing with the Maryland Department of Taxation **OR**
- ▶ Be an Organization exempt from taxation under § 501(c) (3) or (4) of the Internal Revenue Code **AND**
- ▶ Provide any of the following commuter benefits for your employees:
 - ▶ Transportation on a publicly or privately owned mass transit system other than a taxi service
 - ▶ Vanpool (Employer Funded Program)
 - ▶ Guaranteed Ride Home (Employer Funded Program)
 - ▶ Cash in Lieu of Parking (Employer Funded Program)

Required Documentation:

- ▶ Maryland Commuter Tax Credit Registration Electronic Form. Available at CommuterChoiceMaryland.com. Annual re-registration is required. We are now paper free!
- ▶ Form 508 CR attached to form MW508 (For § 501 (c) (3) and (4). All other Maryland Businesses should file the 500 CRW. Visit marylandtaxes.com to obtain these tax forms.

Visit CommuterChoiceMaryland.com for more information

Additional Details on Employer Provided Commuter Benefits

When employers provide eligible commuter benefits to their employees, they save money with the Maryland Commuter Tax Credit.

Public or Private Mass Transit

Employers can subsidize the cost of transit for their employees on a publicly or privately owned mass transit system to or from a location in Maryland.

Vanpool

An employer funded program that provides a vanpool for their employees that meet the following requirements:

- (a) Seating capacity of six individual adults;
- (b) Meet the purpose of transporting employees from their residence to place of employment; and
- (c) Trips must have at least 3 employees being transported together (at least one-half of vehicle adult seating capacity)

Guaranteed Ride Home (GRH)

An employer funded program that provides immediate transportation for an employee who is:

- (a) Part of an employer funded vanpool; OR
- (b) Takes public transportation to work, Where any portion of this cost is subsidized by employer; OR
- (c) Commutes to work by way of nonmotorized transportation such as walking and biking

And meets the following requirement:

- Is required to leave work early for illness or other verifiable reason.
- Travel must take place between the employee's residence and place of employment in Maryland

Cash in Lieu of Parking

An employer funded program under which an employer offers to provide a cash allowance to an employee in an amount equal to the parking subsidy that the employer would otherwise pay or incur to provide the employee a parking space.

- (a) The difference between the out-of-pocket amount paid by an employer on a regular basis to secure the availability of an employee parking space not owned by the employer and the price charged to the employee to use that space **OR**
- (b) For parking owned or leased by the employer as an integral part of a larger facility, the fair market value of a parking space provided by the employer for commuter vehicles is determined by:
 - Considering typical costs paid or incurred by users if nearby equivalent paid parking spaces, by evaluating the annual amortized cost of constructing and operating the parking spaces divided by the number of work days per year the space is ordinarily uses or by
 - Other reasonable and justifiable means

