



OFFICE USE ONLY	
_____	APPROVED
_____	DISAPPROVED
_____	PENDING
_____	BY
_____	REASON

APPLICATION (DTS-1) RECRUITMENT AND EXAMINATION

Please fill out completely. Omissions may result in application being rejected. Resumes may NOT be substituted for this application. Type or print clearly. Information provided is confidential and will only be used by authorized personnel. Applicants who are within six (6) months of meeting the education and/or experience qualifications may be approved for the examination pending completion of those requirements.

LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER: _____

Position Applied For: _____

Last Name: _____ First Name: _____ MI: _____

Address (Number and Street or RFD): _____

City: _____ County: _____ State: _____ Zip Code: _____ -

Home Phone: () - _____ Work Phone: () - _____

Email Address: _____

Please click or type "X" where you will accept employment.

- | | |
|--|--|
| <input type="checkbox"/> Garrett | <input type="checkbox"/> Prince George's |
| <input type="checkbox"/> Allegany | <input type="checkbox"/> Charles |
| <input type="checkbox"/> Washington County | <input type="checkbox"/> Calvert |
| <input type="checkbox"/> Frederick | <input type="checkbox"/> St. Mary's |
| <input type="checkbox"/> Carroll | <input type="checkbox"/> Anne Arundel |
| <input type="checkbox"/> Montgomery | <input type="checkbox"/> Queen Anne's |
| <input type="checkbox"/> Baltimore City | <input type="checkbox"/> Talbot |
| <input type="checkbox"/> Baltimore County | <input type="checkbox"/> Caroline |
| <input type="checkbox"/> Howard | <input type="checkbox"/> Dorchester |
| <input type="checkbox"/> Harford | <input type="checkbox"/> Wicomico |
| <input type="checkbox"/> Cecil | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Kent | <input type="checkbox"/> Worcester |

Please click or type "X" to identify the source(s) from which you learned about this position.

- MDOT Web Site
- Other Website (specify) _____
- Newspaper / Journal (specify) _____
- Career Fair (specify) _____
- Radio or Television (specify) _____
- College Recruitment (specify) _____
- High School Recruitment (specify) _____
- Employment Office (specify) _____
- Bulletin Board (specify) _____
- Heard about from an Employee
- Other (specify) _____

Please click or type "X" to identify availability below.

- Full-Time Employment Only
- Part-Time Employment Only
- Full-Time and/or Part-Time Employment

Applicants are requested to voluntarily provide this information for statistical purposes only; failure to do so will not affect your chances of employment.

Ethnic/Race Identification	
<input type="checkbox"/> Check this block if you are of Hispanic or Latino origin.	
Race: Select one or more. If multiracial, check all that apply.	
<input type="checkbox"/>	American Indian or Alaska Native
<input type="checkbox"/>	Asian
<input type="checkbox"/>	Black or African American
<input type="checkbox"/>	Native Hawaiian or Other Pacific Islander
<input type="checkbox"/>	White

Birth Date: _____

Language(s) Spoken: _____

<input type="checkbox"/>	Male
<input type="checkbox"/>	Female

AN EQUAL OPPORTUNITY EMPLOYER

www.mdot.maryland.gov

Arrangements and/or accommodations will be provided upon request for persons with disabilities.

MD Relay 711 DTS-1 (10-1-16)

EDUCATION:

Did you graduate from high school or have you obtained a GED?

 Yes No

Name of High School: _____

Address: _____

If no, enter the highest grade successfully completed: _____

NAME OF COLLEGE/UNIVERSITY:		NAME OF COLLEGE/UNIVERSITY:	
ADDRESS:		ADDRESS:	
DATES ATTENDED FROM:	TO:	DATES ATTENDED FROM:	TO:
MAJOR:		MAJOR:	
NUMBER OF CREDIT HOURS COMPLETED:	DEGREE TITLE & YEAR RECEIVED:	NUMBER OF CREDIT HOURS COMPLETED:	DEGREE TITLE & YEAR RECEIVED:
LIST PERTINENT UNDERGRADUATE COLLEGE SUBJECTS COMPLETED	SEMESTER CREDIT HOURS	LIST PERTINENT GRADUATE COLLEGE SUBJECTS COMPLETED	SEMESTER CREDIT HOURS
Trade or Technical School	Course	Course Work Completed?	Certificate Awarded (Title and Date)

Are you a current permanent State employee? Yes or NoAre you a contractual or temporary employee for the State? Yes or No If yes, start date _____
(Please check 'No' if you are employed by a staffing agency)If you are a permanent, contractual or temporary employee for a State agency please indicate where you currently work?
_____If you are currently a permanent MDOT employee, at which Administration are you assigned? If yes, please click or type "X" in the appropriate box. MAA MDTA MPA MTA MVA SHA TSOVeteran status - Please check below: I am a veteran I am a disabled veteran I am a spouse of a service **disabled** veteran I am an unmarried spouse of deceased veteran**If you indicated veteran status, you MUST submit documentation* of this status prior to the completion of the recruitment for which you are applying.** Be sure to note the recruitment you are applying for on the documentation. Please fax (410-865-1301), email (mdotvets@mdot.state.md.us), or mail (MDOT Headquarters, Recruitment and Exams Unit, 7201 Corporate Center Drive, Hanover, MD 21076). **THIS DOCUMENTATION MUST BE SUBMITTED EACH TIME YOU APPLY.**

*Documentation may include any of the following: Honorable discharge or certificate of service (Form DD 214), United States Unformed Services ID card (DD Form 2), evidence of service connected disability [for example, letter from Veteran's Administration dated within the last six (6) months], spouse enlistment, induction or entry to active duty, marriage license or certificate of marriage, and/or death certificate or other acceptable proof showing date of spouse's death.

The Maryland Department of Transportation has a disability hiring preference policy. The hiring preference is available to individuals with disabilities as defined by the American with Disabilities Act. Below you will be asked if you want to request the disability hiring preference. A request for this preference is voluntary and will be kept confidential. Requesting or refusing to request the preference will not result in adverse treatment. The information collected will only be used in accordance with the Americans with Disabilities Act.

 I am requesting disability hiring preference I am not requesting disability hiring preference

