



Task Force Mandate and Meeting Strategy (V.2)

Legislative Mandate

Chapter 836 enacted under Article II, § 17(c) of the Maryland Constitution
(EXCERPT):

- (f) The Task Force shall study and make recommendations it considers necessary regarding:
- (1) safety issues related to bicycle operators on highways in the State;
 - (2) the appropriate operation of bicycles on highways in the State;
 - (3) the appropriate operation of motor vehicles in relation to bicycles on highways in the State;
 - (4) the adequacy of the current and future capacity and use of bike lanes, bike paths, and protected cycle tracks in the State;
 - (5) past, current, and future implementation of Complete Streets strategies related to facilitating safe travel for all bicyclists regardless of age, ability, or mode of travel;
 - (6) issues related to traffic control devices governing the operation of and behavior towards bicycles on highways in the State;
 - (7) public education and outreach related to the operation of bicycles on highways in the State; ~~and~~
 - (8) potential funding sources to support and encourage the safe operation of bicycles in the State;
 - (9) the effects of bike lanes, bike paths, and protected cycle tracks on street parking and pedestrian and vehicular traffic flow;
 - (10) the siting of utilities and other infrastructure along bike lanes, bike paths, and protected cycle tracks; and
 - (11) best practices for ensuring access to retail, residential, commercial, and other points of interest adjacent to bike lanes, bike paths, and protected cycle tracks.
- (g) On or before December 31, 2017, the Task Force shall report its findings and recommendations to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.



Meeting Strategy – Draft Agendas

Meeting 1 – 08.31.2017: Task Force Introduction and Issue Overview

Agenda:

1. Welcome and Introductions (15 mins)
2. Task Force Legislated Mandate, Meeting Strategy and Protocol (Chair, 15 mins)
3. Maryland State Highway Safety Plan (Chair, 15 mins)
4. Overview of Safety Issues (Crash Data)
Presentation by University of Maryland, National Study Center (15 mins)
5. Overview of Legislation (Operations/Safety Issues)
Presentation by Task Force Consultant Team – (15 mins)
6. Discussion: Identification of Key Issue Areas and Recommendations for Task Force Work (45 mins)
7. Public Comment

Legislated Topics Addressed:

- (1) *safety issues related to bicycle operators on highways in the State;*
- (2) *the appropriate operation of bicycles on highways in the State;*
- (3) *the appropriate operation of motor vehicles in relation to bicycles on highways in the State;*

Meeting 2 – 09.26.2017: Legislative Tools/Operations and Infrastructure

Agenda:

1. Welcome and Introductions (10 mins)
2. Recap of Key Issue Areas/Recommendations (10 mins)
3. Drafting Process and Structure for Final Report (10 mins)
4. Presentation and Discussion: Follow up to Meeting 1: Legislative Tools and Operations-
Research and Recommendations: (30 mins)
5. Infrastructure and Design Guidance Practices
Presentation by Task Force Consultant Team (15 mins)
6. Discussion: Priority Issues and Recommendations (45 mins)
7. Public Comment

Legislated Topics Addressed

- (4) *the adequacy of the current and future capacity and use of bike lanes, bike paths, and protected cycle tracks in the State;*
- (5) *past, current, and future implementation of Complete Streets strategies related to facilitating safe travel for all bicyclists regardless of age, ability, or mode of travel;*
- (6) *issues related to traffic control devices governing the operation of and behavior towards bicycles on highways in the State*



TASKFORCE TO STUDY BICYCLE SAFETY ON MARYLAND HIGHWAYS

Meeting 3 – 10.12.2017: Infrastructure Design, Access, and Best Practices

Agenda:

1. Welcome and Introductions (10 mins)
2. Recap of Infrastructure, Policy Tools and Design Observations (10 mins)
3. Discussion of Recommendations: Infrastructure, Policy Tools and Design (30 mins)
4. Overview of Site Access Design/Utility Siting
Presentation by Task Force Consultant Team (15 mins)
5. Discussion: Site Access, Design and Utility Siting – Priority Issues/Recommendations (45 mins)
6. Public Comment

Legislated Topics Addressed:

- (9) *the effects of bike lanes, bike paths, and protected cycle tracks on street parking and pedestrian and vehicular traffic flow;*
- (10) *the siting of utilities and other infrastructure along bike lanes, bike paths, and protected cycle tracks; and*
- (11) *best practices for ensuring access to retail, residential, commercial, and other points of interest adjacent to bike lanes, bike paths, and protected cycle tracks.*

Meeting 4 – 10.26.2017: Design Follow-Ups, Funding and Outreach

Agenda:

1. Welcome and Introductions (10 mins)
2. Recap of Design, Access Issue Areas/Recommendations (10 mins)
3. Discussion of Recommendations (30 mins)
4. Overview of Funding/Education and Outreach
Presentation by Task Force Consultant Team (15 mins)
5. Discussion: Identification of Issues/Recommendations (45 mins)
6. Update on Draft Report Structure
Presentation by Task Force Consultant Team (10 mins)
7. Public Comment

Legislated Topics Addressed:

- (7) *public education and outreach related to the operation of bicycles on highways in the State; and*
- (8) *potential funding sources to support and encourage the safe operation of bicycles in the State;*

Meeting 5 – 11.09.17: Draft Report and Final Recommendations

Agenda:

1. Welcome and Introductions (10 mins)
2. Recap of Funding/Education and Outreach Issues/Recommendations (20 mins)
3. Presentation of Draft Task Force Report (15 mins)
4. Discussion and Clarifications (60 mins)
5. Confirmation of Report and Next Steps (15 mins)
6. Public Comment



TASKFORCE TO STUDY BICYCLE SAFETY ON MARYLAND HIGHWAYS

Task Force Key Resources

1. Task Force Main Website
http://www.mdot.maryland.gov/newMDOT/Planning/Bike_Walk/Task-Force.html
2. Governors Highway Safety Association, A Right to the Road Report
<http://www.ghsa.org/resources/bicyclist-safety2017>
3. Maryland Highway Safety Office
 - Main Website:
<http://www.mva.maryland.gov/safety/mhso/index.htm>
 - Strategic Highway Safety Plan
<http://www.mva.maryland.gov/safety/mhso/state-highway-safety-plan.htm>
4. Maryland Department of Transportation Office of Planning and Capital Programming
http://www.mdot.maryland.gov/Planning/Bike_Walk/Bike%20Walks.html
5. Maryland's Bicycle and Pedestrian Master Plan (2014)
http://www.mdot.maryland.gov/newMDOT/Planning/Bicycle/BikePed_Index.html
6. Maryland Department of Transportation State Highway Administration (MDOT SHA)
 - Bicycle Policy and Design Guidelines (2015):
http://roads.maryland.gov/ohd2/bike_policy_and_design_guide.pdf
 - Biking Laws:
<http://www.roads.maryland.gov/index.aspx?Pageid=596>
 - Maryland Manual on Uniform Traffic Control Devices (MD MUTCD, 2011):
http://www.roads.maryland.gov/mmutcd/2011_rev122011_MDMUTCD_Complete.pdf
 - Bicycle Safety Campaigns:
<http://www.sha.maryland.gov/index.aspx?Pageid=357>