



**Maryland Department of Transportation**  
The Secretary's Office

**Larry Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Pete K. Rahn**  
Secretary

October 22, 2018

Mr. Gregory Murrill  
Division Administrator  
Attn: Dr. Kwame Arhin  
Federal Highway Administration  
Maryland Division  
George H. Fallon Federal Building  
31 Hopkins Plaza, Suite 1520  
Baltimore MD 21201

Ms. Terry Garcia Crews  
Regional Administrator  
Attn: Mr. Ryan Long  
Federal Transit Administration  
1760 Market Street, Suite 500  
Philadelphia PA 19103

Dear Mr. Murrill and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby modifies the Fiscal Year 2017 Maryland Statewide Transportation Improvement Program (STIP) to reflect an administrative modification to the transit portion of the Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) FY2019 – FY2022 Transportation Improvement Program.

The modification reflects a total increase of \$498,000 in Capital Assistance funding to Washington County Transit. The MDOT has assigned Control #17-136 for this modification to the FY2017 STIP. The supporting documentation is attached.

Project Name	STIP #	TIP #	Funding Sources	FY17-20 Net Federal Change (in 000's)
Washington County Transit Capital Assistance	MTA-2019-02.1	MTA-2019-02.1	5307,5339	\$398,400

My telephone number is \_\_\_\_\_  
Toll Free Number 1-888-713-1414 TTY Users Call Via MD Relay  
7201 Corporate Center Drive, Hanover, Maryland 21076

Mr. Gregory Murrill  
Ms. Terry Garcia Crews  
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The Maryland Statewide Transportation Improvement Program continues to be fiscally constrained.

Should you have additional questions or concerns, please contact Mr. Ian Beam at 410-865-1280, toll free 888-713-1414 or via e-mail at [ibeam@mdot.state.md.us](mailto:ibeam@mdot.state.md.us). Of course, please feel free to contact me directly.

Sincerely,



Tyson Byrne  
Regional Planning Manager  
Office of Planning and Capital Programming

Attachments

cc: Mr. Ian Beam, Regional Planner, OPCP, MDOT



Larry Hogan  
Governor  
Boyd K. Rutherford  
Lt. Governor  
Pete K. Rahn  
Secretary  
Kevin B. Quinn, Jr.  
Administrator

**TO:** MS. HEATHER MURPHY, DIRECTOR  
MDOT OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**ATTN:** MR. TYSON BYRNE, MANAGER  
MDOT OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**FROM:** MS. HOLLY ARNOLD, DIRECTOR   
MDOT MTA OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**DATE:** September 18<sup>th</sup>, 2018

**SUBJECT:** Administrative Modification to the FY 2019-2022 HEPMPO TIP

MDOT MTA is requesting an administrative modification to the FY 2019-2022 HEPMPO TIP for capital assistance, TIP ID # WT2019-02.1.

MDOT MTA is increasing Section 5339 funding for capital assistance by \$398K in FY19. This discrepancy in funding can be attributed to estimated funding compared to actual need. This source of funding will be used to replace two (2) medium duty buses.

The proposed action will not impact scheduling or funding availability for other projects in the current TIP, which continues to be fiscally constrained.

After your review, please process the requested administrative modification for inclusion in the FY2019-2022 HEPMPO TIP. If you have any questions, please do not hesitate to contact Mr. Jacob Dunkle, MTA Office of Planning and Capital Programming, at 410-767-3633 or via email at [JDunkle@mta.maryland.gov](mailto:JDunkle@mta.maryland.gov).

cc: Mr. Ian Beam, Regional Planner, Office of Planning & Capital Programming, MDOT  
Mr. Steve Thomas, Transportation Planner, Office of Planning & Capital Programming,  
HEPMPO



**Small Urban Transit System -Capital  
Hagerstown/Eastern Panhandle  
Administrative Modification**

**BEFORE**

<b>Funding Category</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>Total</b>
Section 5307					
Preventive Maintenance	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 960,000
Section 5339					
Sm Paratransit Bus	\$ -	\$ -	\$ 60,000	\$ 58,884	\$ 118,884
Section 5339					
Medium Duty Bus	\$ -	\$ 782,666	\$ -	\$ 260,892	\$ 1,043,558
Match	\$ 60,000	\$ 255,666	\$ 75,000	\$ 139,945	\$ 530,611
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 1,278,332</b>	<b>\$ 375,000</b>	<b>\$ 699,721</b>	<b>\$ 2,653,053</b>

**ADJUSTMENT**

<b>Funding Category</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>Total</b>
Section 5307					
Preventive Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Section 5339					
Sm Paratransit Bus	\$ -	\$ -	\$ -	\$ -	\$ -
Section 5339					
Medium Duty Bus	\$ 398,400	\$ -	\$ -	\$ -	\$ 398,400
Match	\$ 99,600	\$ -	\$ -	\$ -	\$ 99,600
<b>TOTAL</b>	<b>\$ 498,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 498,000</b>

**AFTER**

<b>Funding Category</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>Total</b>
Section 5307					
Preventive Maintenance	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 960,000
Section 5339					
Sm Paratransit Bus	\$ -	\$ -	\$ 60,000	\$ 58,884	\$ 118,884
Section 5339					
Medium Duty Bus	\$ 398,400	\$ 782,666	\$ -	\$ 260,892	\$ 1,441,958
Match	\$ 159,600	\$ 255,666	\$ 75,000	\$ 139,945	\$ 630,211
<b>TOTAL</b>	<b>\$ 798,000</b>	<b>\$ 1,278,332</b>	<b>\$ 375,000</b>	<b>\$ 699,721</b>	<b>\$ 3,151,053</b>

PERCENTAGE DIFFERENCE 19%

## Ian Beam

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**From:** Mullenax, Matt <mmullenax@washco-md.net>  
**Sent:** Monday, October 22, 2018 9:37 AM  
**To:** Jacob Dunkle; Thomas, Steve; Tyson Byrne  
**Cc:** Ian Beam; Laurie Brown  
**Subject:** RE: Administrative Modification to the FY19-22 HEPMPO TIP

Good morning Jacob, hope all is well! This email is confirm the administrative adjustment MTA provided will be processed accordingly and included in our forthcoming TIP Revision #5. The revised TIP will be posted to our website once complete. Thanks, Matt

-----Original Message-----

**From:** Jacob Dunkle [mailto:JDunkle@mta.maryland.gov]  
**Sent:** Monday, September 24, 2018 2:50 PM  
**To:** Thomas, Steve; Tyson Byrne  
**Cc:** Ian Beam; Laurie Brown; Mullenax, Matt  
**Subject:** RE: Administrative Modification to the FY19-22 HEPMPO TIP

Steve,

As of now, MTA is awaiting a concurrence letter requesting to purchase the four FY18 buses. I'll have more information for you once we've received said letter.

-----Original Message-----

**From:** Thomas, Steve <sThomas@washco-md.net>  
**Sent:** Monday, September 24, 2018 1:29 PM  
**To:** Jacob Dunkle <JDunkle@mta.maryland.gov>; Tyson Byrne <tbyrne@mdot.state.md.us>  
**Cc:** Ian Beam <ibeam@mdot.state.md.us>; Laurie Brown <LBrown9@mta.maryland.gov>; Mullenax, Matt <mmullenax@washco-md.net>  
**Subject:** Re: Administrative Modification to the FY19-22 HEPMPO TIP

Hi Jacob,

Thanks for providing clarification on the project. Do you happen to know what the timeline might be for expenditure of the FY2018 funds for the 4 medium duty buses to be replaced?

If anything else comes up, I'll let you know.

Thanks

Steve

Sent using OWA for iPhone

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**From:** Jacob Dunkle <JDunkle@mta.maryland.gov>  
**Sent:** Monday, September 24, 2018 12:49:43 PM  
**To:** Thomas, Steve; Tyson Byrne  
**Cc:** Ian Beam; Laurie Brown; Mullenax, Matt  
**Subject:** RE: Administrative Modification to the FY19-22 HEPMPO TIP

Hey Steve,

I'm pleased to report that you didn't confuse me!