

**STATE COORDINATING COMMITTEE ON HUMAN SERVICES**  
**TRANSPORTATION**

**Minutes**

**April 17, 2013**

**Attendees:**

Chairperson Karen Gooden, Maryland Department of Transportation;  
Eva Austin, Maryland Department of Transportation.  
Louis Jones, Maryland Department of Transportation/  
Larry White, Maryland Department of Transportation

**Participated Via Conference Call**

Toyin Ogunfolaju, Maryland Transit Administration;  
Thomas Curtis, Maryland Department of Disabilities;  
Cari Watrous, Maryland Department of Disabilities;  
Christiaan Blake, Washington Metropolitan Area Transit Authority;  
Dr. Kunirum Osia, Maryland State Department of Education;  
Simone Cook, Maryland Department of Health and Mental Hygiene; and  
Joe Schissler

1. Chairperson Karen Williams Gooden welcomed all in attendance and asked that Committee members introduce themselves by name and state the department that they represent.
2. Attendees were asked to review the minutes of the March 20, 2013 meeting. The minutes were accepted by a majority vote with amendments. The amendments were duly noted and corrected. The amended minutes are attached (attachment #1).
3. Non-Emergency Medical Transportation – Toyin Ogunfolaju discussed a Statewide Sampling of Transportation Resources Chart that was distributed at the March 20, 2013 meeting. This chart showed the non-emergency transportation resources by county. Several Committee members inquired about some of the definitions of terms in the document so Ms. Ogunfolaju provided the Committee via email with a glossary. (See Attachment # 2). Chairperson Gooden asked did all the participants receive a copy of the Glossary via email. Ms. Ogunfolaju gave a brief presentation which highlighted the services provided within each County and made reference to the Glossary to further clarify the chart. Chairperson Gooden asked for all of those in attendance or participating via telephone to provide feedback to Ms. Ogunfolaju by April 25, 2013 so she can provide another update at the next meeting if there are any questions or matters that need clarification.
4. Christiaan Blake gave a status report on the Coordinated Alternative to Paratransit Service (CAPS). On April 11, Officials from MDOT (Karen Gooden, Andrew Bielak, and Sheilah Brous), MTA (Latrina Trotman) and WMATA (Christiaan Blake and Christian Kent) met

with staff from Community Support Services (CSS) – a non-profit human service agency in Montgomery County -- to discuss the potential implementation of the CAPS. The meeting focused on the potential for CSS to implement its own transportation service through the CAPS pilot, which would improve the quality for its clients and create an alternative to existing MetroAccess service. MDOT, MTA and WMATA will work closely with CSS in the coming months to provide more detail and lay the groundwork for the CAPS pilot.

Chairperson Gooden announced that the next meeting of the State Coordinating Committee on Human Service Transportation will be held on May 15, 2013.

There was no further discussion and the meeting was adjourned.