



### INTERVIEW AND HIRE POSITIONS

<https://www.governmentjobs.com/careers/mdotmd>

**This is not a list of job openings.** You may apply directly to some Maryland Department of Transportation agencies to find employment in any of the job classifications listed below. Vacancies may or may not exist at any given time or in any given location.

Class Code	Title	Salary Grade
4545	Accountant Trainee	Grade 13
4836	Administrative Assistant I	Grade 8
1755	Administrative Specialist I	Grade 10
1756	Administrative Specialist II	Grade 11
2043	Administrative Specialist III	Grade 12
0700	Aircraft Service Worker	Grade 7
1439	Clerical Assistant	Flat Rate
1431	Commercial Management Officer I	Grade 12
4411	Computer Network Specialist Trainee	Grade 15
1040	Computer Operator Trainee	Grade 8
1041	Computer Operator I	Grade 10
4863	Customer Agent I	Grade 8
0798	Data Entry Operator I	Grade 6
0799	Data Entry Operator II	Grade 7
7160	DOT Internal Auditor Trainee	Grade 13
4497	DOT IT Functional Analyst Trainee	Grade 14
4880	DOT Procurement Officer Trainee	Grade 14
4868	Driver License Agent I	Grade 8
7881	Emergency Dispatcher	Grade 11
8433	Environmental Analyst I	Grade 13/14
7462	Equal Opportunity Compliance Officer Trainee	Grade 13
4812	Heavy Equipment Maintenance Technician Apprentice	Grade 7
0431	IT Production Control Specialist Trainee	Grade 6
0432	IT Production Control Specialist I	Grade 8
4468	IT Programmer Analyst Trainee	Grade 15
4466	IT Programmer Trainee	Grade 10
7887	Facility Maintenance Technician I	Grade 6
7888	Facility Maintenance Technician II	Grade 8
4516	Fiscal Accounts Clerk Trainee	Grade 6
1427	Highway Operations Technician I	Grade 9
7145	MDTA Housekeeper I	Grade 5
7249	MDTA Motor Carrier Inspector I	Grade 9
7899	MDTA Shop Clerk	Grade 9
7842	MDTA Toll Collector I	Grade 8
0692	Office Appliance Clerk I	Grade 5

2654	Office Appliance Clerk II	Grade 6
1373	Office Clerk Assistant	Grade 5
1374	Office Clerk I	Grade 6
1375	Office Clerk II	Grade 7
1368	Office Processing Assistant	Grade 5
1369	Office Processing Clerk I	Grade 6
1376	Office Services Clerk	Grade 8
0532	OSH Compliance Officer I	Grade 12
2661	Personnel Clerk	Grade 9
0693	Personnel Specialist Trainee	Grade 12
8423	Public Information Assistant I	Grade 7/8
4902	Real Property Specialist I	Grade 13/14
0916	Services Specialist	Grade 9
4821	Shop Administrative Tech I	Grade 6
4822	Shop Administrative Tech II	Grade 8
4857	Sign Technician I	Grade 5/6
4565	Stock Clerk II	Grade 5
0840	Supply Officer I	Grade 6
1111	Supply Officer II	Grade 7
8439	Transportation Engineer I	Grade 14
8446	Transportation Engineering Technician I	Grade 7/8
0949	Transportation Facilities Maintenance Worker I	Grade 5
0948	Transportation Facilities Maintenance Worker II-Skilled	Grade 7
0338	Webmaster Trainee	Grade 15

Maximum salaries in graded classifications are reached in twenty increments with acceptable job performance. Flat rate classifications progress through higher level classifications with acceptable job performance.

Transportation Service Human Resources Systems examinations are not given for these positions. An Interest File is not maintained for these classifications.

Contact the Human Resources Office of the agency where the position is used for specific information on how to apply, what the individual job qualification requirements are for each classification, or to possibly arrange for a job interview. A list of Maryland Department of Transportation agencies where Interview and Hire positions are used is listed below. **This is not a list of job openings. Specific information on job openings can only be obtained by contacting the Human Resources Office of the particular agencies listed.**

**[The Secretary's Office](#)**

7201 Corporate Center Drive, Hanover, MD 21076, (410) 865-1073  
PLEASE APPLY DIRECTLY

**[Maryland Aviation Administration](#)**

BWI Airport and Martin State Airport  
P.O. Box 8766, BWI Airport, MD 21240-0766, (410) 859-7618  
PLEASE APPLY DIRECTLY

**[Maryland Port Administration](#)**

401 East Pratt Street, Baltimore, MD 21202, (410) 385-4446  
PLEASE APPLY DIRECTLY

**Maryland Transportation Authority**

Recruitment & Examinations Office, 2310 Broening Highway, Baltimore, MD 21224, (410) 537-7557  
PLEASE APPLY DIRECTLY

**Maryland Transit Administration**

6 St. Paul Street, Baltimore, MD 21202, (410) 767-3860  
PLEASE APPLY DIRECTLY

**Motor Vehicle Administration**

MVA Headquarters, 6601 Ritchie Highway, N.E., Glen Burnie, MD 21062, (410) 787-7719  
PLEASE APPLY DIRECTLY

**State Highway Administration**

SHA Headquarters, 707 N. Calvert Street, Baltimore, MD 21201 (410) 545-5552  
PLEASE APPLY DIRECTLY

SHA District #1, 660 West Road, Salisbury, MD 21801, (410) 677-4000  
PLEASE APPLY DIRECTLY

SHA District #2, P.O. Box 299, Chestertown, MD 21620, (410) 778-3061  
PLEASE APPLY DIRECTLY

SHA District #3, 9300 Kenilworth Avenue, Greenbelt, MD 20770, (800) 749-0737  
PLEASE APPLY DIRECTLY

SHA District #4, 320 W. Warren Road, Hunt Valley, MD 21030 (866) 998-0367  
PLEASE APPLY DIRECTLY

SHA District #5, 138 Defense Highway, Annapolis, MD 21401 (410) 841-5450  
PLEASE APPLY DIRECTLY

SHA District #6, 1251 Vocke Road, LaVale, MD 21502, (301) 729-8400  
PLEASE APPLY DIRECTLY

SHA District #7, 511 Buckeystown Pike, Frederick, MD 21701 (301) 624-8100  
PLEASE APPLY DIRECTLY

**BENEFITS OF MARYLAND DEPARTMENT OF TRANSPORTATION EMPLOYMENT**

Transportation Service Human Resources System employees have paid vacations of two to five weeks per year, based on years of service, 10 State and National Holidays, 15 days of paid sick leave per year, and seven paid personal leave days per year. They also receive merit salary increases, retirement benefits, social security benefits, and Workmen's Compensation Insurance Coverage.

TSHRS employees have the opportunity to join a subsidized health insurance plan, group life and accident insurance plans, savings bond and deferred compensation plans, various employee organizations, and the State Employees Credit Union.

Promotional opportunities are available as experience is gained.

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## *[Changes]*

*October, 2003: MDTA Toll Collector I – “Pilot Program-Bay Bridge” was removed from the Interview and Hire list.*

### *August 2004, Abolished Classes:*

4022	Building Guard Trainee (One Location)	\$18,061 - \$27,203	Grade 4
0419	Electrician's Helper	\$16,045 - \$24,026	Grade 2
0900	Telephone Operator I	\$19,176 - \$28,955	Grade 5
0901	Telephone Operator II	\$20,369 - \$30,833	Grade 6

### *June 2006 Abolished Classes:*

4556	Building Service Worker I	\$18,332 - \$27,612	Grade 4
4564	Stock Clerk I	\$18,332 - \$27,612	Grade 4
1257	Motor Vehicle Operator I	\$16,286 - \$24,387	Grade 2

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*[Added December 2004] Office Clerk II*

*[Added July 2006] Transportations Facilities Maintenance Worker II - Skilled*

*[Added August 2006 Pilot Study] Computer Network Specialist Trainee, DP Programmer Analyst Trainee*

*[Added November 2006] Shop Administrative Technician II*

*[April 2007][Put back MDTA Housekeeper I on list. It was never abolished.]*

*[ Added September 2011] Webmaster Trainee*

*[Removed August 2012] Building Service Worker II, Stock Clerk I, MDTA*

*[Removed March 1, 2013] Facility Maintenance Technician I*

*[Added April 18, 2014] OSH Compliance Officer I*

*[Added May 16, 2014] Facility Maintenance Technician I, Facility Maintenance Technician II*

*[Added July, 2014] Administrative Assistant I*

*[Added November 17, 2014] Accountant Trainee*

*[Added July 6, 2015] Emergency Dispatcher*

*[Added November 20, 2015] Personnel Specialist Trainee*

*[Added February 19, 2016] Supply Officer I, Supply Officer II*

*[Added March 3, 2016] Agency Procurement Specialist Trainee, MDTA Toll Collector I*

*[Added October 4, 2016] DOT Internal Auditor Trainee*

*[Added December 2016] DOT IT Functional Analyst Trainee*

*[Added September 2017] Heavy Equipment Maintenance Technician I*

*[Added October 2017] MDTA Shop Clerk*

*[Added April 2018] Administrative Specialist I*

[Added May 2018] Administrative Specialist II and III

[Added August 2018] Transportation Engineer I

[Added October 2018] Environmental Analyst I

[Added November 2018] Real Property Specialist I

[Added January 2019] Heavy Equipment Maintenance Technician Apprentice; Heavy Equipment Maintenance Technician I removed (Apprentice level now replaces HEMT I)

[Added June 2019] Office Services Clerk

[Added July 2019] Services Specialist & Commercial Management Officer I

[Added September 2019] DOT Procurement Officer Trainee; Agency Procurement Specialist Trainee removed

[Added February 2020] Customer Agent I and Driver License Agent I