



Larry Hogan  
Governor  
Boyd K. Rutherford  
Lt. Governor  
Gregory Slater  
Secretary

---

March 9, 2021

Mr. Gregory Murrill  
Division Administrator  
Attn: Dr. Kwame Arhin  
Federal Highway Administration  
Maryland Division  
George H. Fallon Federal Building  
31 Hopkins Plaza, Suite 1520  
Baltimore MD 21201

Ms. Terry Garcia Crews  
Regional Administrator  
Attn: Mr. Ryan Long  
Federal Transit Administration  
1760 Market Street, Suite 500  
Philadelphia PA 19103

Dear Mr. Murrill and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby modifies the Fiscal Year (FY) 2019 – 2022 Maryland Statewide Transportation Improvement Program (STIP) to reflect the following administrative modifications to the transit portion of the Hagerstown Metropolitan Planning Organization (HEPMPO) FY 2021– 2024 Transportation Improvement Program (TIP). The approvals and supporting documentation are attached. The MDOT has designated this modification as Control #19-110.

MDOT MTA will be increasing Section 5307 federal funding by \$20K in FY21. This funding will be used to provide continued preventative maintenance in the City of Hagerstown. MDOT MTA will also be increasing Section 5339 funding by \$42K in FY21, this funding will be used to provide a minivan replacement, a small bus replacement, and a heavy-duty bus replacement in the City of Hagerstown.

The state match contribution normally provided by MDOT MTA has been adjusted for the FY 2021 grant awards due to reduced revenues caused by the COVID-19 pandemic. Capital awards will not have a state match in the FY 2021 awards, and there is a 20% reduction to the typical state operating match provided. The balance of the federally required match will be provided by the grantee.

Mr. Gregory Murrill  
Ms. Terry Garcia Crews  
Page Two

<b>Project Name</b>	<b>STIP #</b>	<b>TIP #</b>	<b>Funding Source</b>	<b>FY19-FY22 Net Federal Change (in 000's)</b>
Small Urban Transit System (Washington County Transit)	W2019-01	W2019-01	5307	\$20
Small Urban Transit System (Washington County Transit)	W2019-01	W2019-01	5339	\$42

(shown in 000's)

The Maryland Statewide Transportation Improvement Program continues to be fiscally constrained. Should you have additional questions or concerns, please contact Mr. Ian Beam at 410-865-1280, toll free 888-713-1414 or via e-mail at [ibeam@mdot.maryland.gov](mailto:ibeam@mdot.maryland.gov). Of course, please feel free to contact me directly.

Sincerely,



Tyson Byrne  
Regional Planning Manager  
Office of Planning and Capital Programming

cc: Mr. Ian Beam, Regional Planner, OPCP, MDOT

**Small Urban Transit System -Capital  
Hagerstown/Eastern Panhandle  
Administrative Modification**

**BEFORE**

<b>Funding Category</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
Section 5307					
Minivan Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
Section 5339					
Heavy Duty Bus					
Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
Section 5307					
Preventive Maintenance	\$ 280,000	\$ 280,000	\$ 280,000	\$ 280,000	\$ 1,120,000
Section 5339					
Sm Paratransit Bus	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 240,000
Section 5339					
Medium Duty Bus	\$ 321,072	\$ 321,072	\$ 321,072	\$ 321,072	\$ 1,284,288
Match	\$ 165,268	\$ 165,268	\$ 165,268	\$ 165,268	\$ 661,072
<b>TOTAL</b>	<b>\$ 826,340</b>	<b>\$ 826,340</b>	<b>\$ 826,340</b>	<b>\$ 826,340</b>	<b>\$ 3,305,360</b>

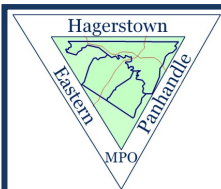
**ADJUSTMENT**

<b>Funding Category</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
Section 5339					
Minivan Replacement	\$ 39,392	\$ -	\$ -	\$ -	\$ 39,392
Section 5339					
Heavy Duty Bus					
Replacement	\$ 313,724	\$ -	\$ -	\$ -	\$ 313,724
Section 5307					
Preventive Maintenance	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Section 5339					
Sm Paratransit Bus	\$ 10,032	\$ -	\$ -	\$ -	\$ 10,032
Section 5339					
Medium Duty Bus	\$ (321,072)	\$ -	\$ -	\$ -	\$ (321,072)
Match	\$ 15,519	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,519
<b>TOTAL</b>	<b>\$ (275,521)</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 92,595</b>

**AFTER**

<b>Funding Category</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
Section 5307					
Minivan Replacement	\$ 39,392	\$ -	\$ -	\$ -	\$ 39,392
Section 5339					
Heavy Duty Bus					
Replacement	\$ 313,724	\$ -	\$ -	\$ -	\$ 313,724
Section 5307					
Preventive Maintenance	\$ 300,000	\$ 280,000	\$ 280,000	\$ 280,000	\$ 1,140,000
Section 5339					
Sm Paratransit Bus	\$ 70,032	\$ 60,000	\$ 60,000	\$ 60,000	\$ 250,032
Section 5339					
Medium Duty Bus	\$ -	\$ 321,072	\$ 321,072	\$ 321,072	\$ 963,216
Match	\$ 180,787	\$ 170,268	\$ 170,268	\$ 170,268	\$ 691,591
<b>TOTAL</b>	<b>\$ 550,819</b>	<b>\$ 831,340</b>	<b>\$ 831,340</b>	<b>\$ 831,340</b>	<b>\$ 3,397,955</b>

**PERCENTAGE DIFFERENCE 3%**



## Hagerstown/Eastern Panhandle Metropolitan Planning Organization

33 W. Washington St., 4th Floor, Suite 402, Hagerstown, MD 21740

Phone: 240-313-2080, Fax: 240-313-2084

www.hepmpo.net

January 26, 2021

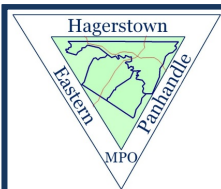
Ms. Heather Murphy, Director  
 Office of Planning and Capital Programming  
 Maryland Department of Transportation  
 7201 Corporate Center Drive  
 P.O. Box 548  
 Hanover, Maryland 21076

RE: HEPMPO FY 2021-2024 TIP Revision #4

Dear Ms. Murphy:

Please be advised that the following adjustments were presented by the Hagerstown/Eastern Panhandle MPO at their regularly scheduled Interstate Council meeting on January 20, 2021. With that said, the following adjustments have been made to the MTA portion of the FY 2021-2024 TIP:

MPO ID #	PROJECT NAME	CHANGE/ADDITION
<b><u>ADJUSTMENTS</u></b>		
WT2021-01	Medium Duty Bus Replacement	<b><u>Adjustment:</u></b> The requested adjustment is to adjust FY2021 funding to \$0.
WT2021-02.1	Capital Assistance – Preventative Maintenance	<b><u>Adjustment:</u></b> The requested adjustment is to change the amounts: <ul style="list-style-type: none"> <li>• FY2021 – \$375,000 (\$300,000 Federal - 5307; \$75,000 Local),</li> <li>• FY2022 – \$355,000 (\$280,000 Federal - 5307; \$75,000 Local),</li> <li>• FY2023 - \$355,000 (\$280,000 Federal – 5307; \$75,000 Local),</li> <li>• FY2024 – \$355,000 (\$280,000 Federal - 5307; \$75,000 Local).</li> </ul>
W2021-02.7	Capital Assistance – Small Paratransit Bus 504	<b><u>Adjustment:</u></b> The requested adjustment is to change the FY2021 amounts to \$87,540 (\$70,032 Federal - 5339; \$17,508 Local)
WT2021-03	Minivan Replacement	<b><u>NEW GROUPED PROJECT:</u></b> Add new project with following amount: FY2021 - \$49,240 (\$39,392 Federal - 5339; \$9,848 Local)



**Hagerstown/Eastern Panhandle Metropolitan Planning Organization**

33 W. Washington St., 4th Floor, Suite 402, Hagerstown, MD 21740

Phone: 240-313-2080, Fax: 240-313-2084

www.hepmo.net

**WT2021-04**

**Heavy Duty Bus Replacement**

**NEW GROUPED PROJECT:**

**Add new project with following amount:**

**FY2021 - \$392,155 (\$313,724 Federal - 5339;  
\$78,431 Local)**

Enclosed are the updated summary sheets, and financial summaries. If you have any questions regarding this action, please contact Kevin Donohue at 240-313-2080.

Sincerely,

Matthew Mullenax

HEPMPO Executive Director

Cc: Ian Beam, MDOT Office of Planning and Capital Programming  
Laurie Brown, MDOT MTA



# Transportation Improvement Program - FY 2021-2024

Table 4-4: MD Transit Total Costs by Federal and Matching Funds

Fund Source	Funding Category	2021	2022	2023	2024	Total
<b>Table 3-4: MD Transit Total Costs by Federal and Matching Funds</b>						
Federal	5307 - Section 5307 - Transit	\$1,233,541	\$1,213,541	\$1,213,541	\$1,213,541	\$4,874,164
Federal	5339 - Section 5339 - Transit	\$423,148	\$381,072	\$381,072	\$381,072	\$1,566,364
Non-Federal	LOCAL_WCT - Local Funding - Washington County Transit	\$799,507	\$741,354	\$741,354	\$741,354	\$3,023,569
Federal	STATE_MD_MTA - State Funding - Maryland Transit Administration	\$314,821	\$362,455	\$362,455	\$362,455	\$1,402,186
<b>TOTAL FUNDS</b>		<b>\$2,771,017</b>	<b>\$2,698,422</b>	<b>\$2,698,422</b>	<b>\$2,698,422</b>	<b>\$10,866,283</b>



# Transportation Improvement Program - FY 2021-2024

## Transit Category

MPO ID	State ID	Project Title	Groupable?	Funding Data				Performance Meas Total	
				Phase	Fund Source	Prior	FY2021		FY2022
<b>WT2021-01</b>	<b>n/a</b>	<b>Medium Duty Bus Replacement</b>	<b>Groupable</b>						
	Transit	5339		0	0	321,072	321,072	321,072	963,216
	Transit	LOCAL_WCT		0	0	40,134	40,134	40,134	120,402
	Transit	STATE_MD_MTA		0	0	40,134	40,134	40,134	120,402
		<b>Total</b>		<b>0</b>	<b>0</b>	<b>401,340</b>	<b>401,340</b>	<b>401,340</b>	<b>1,204,020</b>
<b>WT2021-01.1</b>	<b>n/a</b>	<b>Operating Assistance - Section 5307</b>	<b>Groupable</b>						
	Transit	5307		0	933,541	933,541	933,541	933,541	3,734,164
	Transit	LOCAL_WCT		0	618,720	618,720	618,720	618,720	2,474,880
	Transit	STATE_MD_MTA		0	314,821	314,821	314,821	314,821	1,259,284
		<b>Total</b>		<b>0</b>	<b>1,867,082</b>	<b>1,867,082</b>	<b>1,867,082</b>	<b>1,867,082</b>	<b>7,468,328</b>
<b>WT2021-02.1</b>	<b>n/a</b>	<b>Capital Assistance - Preventative Maintenance</b>	<b>Groupable</b>						
	Transit	5307		0	300,000	280,000	280,000	280,000	1,140,000
	Transit	LOCAL_WCT		0	75,000	75,000	75,000	75,000	300,000
	Transit	STATE_MD_MTA		0	0	0	0	0	0
		<b>Total</b>		<b>0</b>	<b>375,000</b>	<b>355,000</b>	<b>355,000</b>	<b>355,000</b>	<b>1,440,000</b>
<b>WT2021-02.7</b>	<b>n/a</b>	<b>Capital Assistance - Small Paratransit Bus 504</b>	<b>Groupable</b>						
	Transit	5339		0	70,032	60,000	60,000	60,000	250,032
	Transit	LOCAL_WCT		0	17,508	7,500	7,500	7,500	40,008
	Transit	STATE_MD_MTA		0	0	7,500	7,500	7,500	22,500
		<b>Total</b>		<b>0</b>	<b>87,540</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>312,540</b>



# Transportation Improvement Program - FY 2021-2024

## Transit Category

MPO ID	State ID	Project Title	Groupable?	Funding Data					Performance Meas Total
				Phase	Fund Source	Prior	FY2021	FY2022	
<b>WT2021-03</b>	<b>n/a</b>	<b>Minivan replacement</b>	<b>Groupable</b>						
	Transit	5339		0	39,392	0	0	0	39,392
	Transit	LOCAL_WCT		0	9,848	0	0	0	9,848
		<b>Total</b>		<b>0</b>	<b>49,240</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49,240</b>
<b>WT2021-04</b>	<b>n/a</b>	<b>Heavy Duty Bus Replacement</b>	<b>Groupable</b>						
	Transit	5339		0	313,724	0	0	0	313,724
	Transit	LOCAL_WCT		0	78,431	0	0	0	78,431
		<b>Total</b>		<b>0</b>	<b>392,155</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>392,155</b>





Larry Hogan  
Governor  
Boyd K. Rutherford  
Lt. Governor  
Pete K. Rahn  
Secretary  
Kevin B. Quinn, Jr.  
Administrator

---

**TO:** MS. HEATHER MURPHY, DIRECTOR  
MDOT OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**ATTN:** MR. TYSON BYRNE, MANAGER  
MDOT OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**FROM:** MS. KATE SYLVESTER, DIRECTOR  
MDOT MTA OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**DATE:** November 18<sup>th</sup>, 2020

**SUBJECT:** Administrative Modification to the FY 2021-2024 HEPMPO TIP

MDOT MTA is requesting an Administrative Modification to FY 2021-2024 HEPMPO TIP for capital and operating assistance, TIP ID # WT2019-01

MDOT MTA will be increasing Section 5307 federal funding by \$20K in FY21. This funding will be used to provide continued preventative maintenance in the City of Hagerstown.

MDOT MTA will also be increasing Section 5339 funding by \$42K in FY21, this funding will be used to provide a minivan replacement, a small bus replacement, and a heavy-duty bus replacement in the City of Hagerstown.

The state match contribution normally provided by MDOT MTA has been adjusted for the FY 2021 grant awards due to reduced revenues caused by the COVID-19 pandemic. Capital awards will not have a state match in the FY 2021 awards, and there is a 20% reduction to the typical state operating match provided. The balance of the federally required match will be provided by the grantee.

The proposed action will not impact scheduling or funding availability for other projects in the current TIP, which continues to be fiscally constrained.

After your review, please process the requested Administrative Modification for inclusion in the FY 2021-2024 HEPMPO TIP. If you have any questions, please do not hesitate to contact Ms. Lara Bachman, MDOT MTA Office of Planning and Capital Programming, at 410-767-3135 or via email at [lbachman@mdot.maryland.gov](mailto:lbachman@mdot.maryland.gov).

cc: Mr. Ian Beam, Regional Planner, Office of Planning & Capital Programming, MDOT  
Mr. Dan Janousek, Regional Planner, Office of Planning & Capital Programming, MDOT

**HAGERSTOWN/EASTERN PANHANDLE**  
**Metropolitan Planning Organization**  
**FY 2021-2024**  
**TRANSPORTATION IMPROVEMENT PROGRAM**  
**CAPITAL**

**Project Code:**

**STIP #:** WT2019-01

**Project Name:** Small Urban Transit System  
(Washington County Transit)

**Improvement Description:** Capital Assistance for Transit Services provided by Washington County

**Responsible Agency** Maryland Department of Transportation/Maryland Transit Administration

**Funding Source** Section 5307 & Section 5339  
**Ratio:** 80% Federal  
10% State  
10% Local

**Comments/  
MPO App.** Capital Assistance will enable Washington County to continue to  
operate public transit services in and around the City of Hagerstown

<b>Project</b>	<b>Funding Source</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2021-2024 TOTAL</b>
Preventive Maintenance Section 5307	<b>Federal</b>	300,000	280,000	280,000	280,000	<b>1,140,000</b>
	<b>State</b>	-	-	-	-	-
	<b>Local</b>	75,000	75,000	75,000	75,000	<b>300,000</b>
Minivan Replacement Section 5339	<b>Federal</b>	39,392	-	-	-	<b>39,392</b>
	<b>State</b>	-	-	-	-	-
	<b>Local</b>	9,848	-	-	-	<b>9,848</b>
Heavy Duty Bus Replacement Section 5339	<b>Federal</b>	313,724	-	-	-	<b>313,724</b>
	<b>State</b>	-	-	-	-	-
	<b>Local</b>	78,431	-	-	-	<b>78,431</b>
Small Paratransit Section 5339	<b>Federal</b>	70,032	60,000	60,000	60,000	<b>250,032</b>
	<b>State</b>	-	7,500	7,500	7,500	<b>22,500</b>
	<b>Local</b>	17,508	7,500	7,500	7,500	<b>40,008</b>
Medium Duty Bus Section 5339	<b>Federal</b>	-	\$ 321,072	\$ 321,072	\$ 321,072	<b>963,216</b>
	<b>State</b>	-	\$ 40,134	\$ 40,134	\$ 40,134	<b>120,402</b>
	<b>Local</b>	-	\$ 40,134	\$ 40,134	\$ 40,134	<b>120,402</b>
<b>Total:</b>		903,935	<b>831,340</b>	<b>831,340</b>	<b>831,340</b>	<b>3,397,955</b>