

May 20, 2025

Ms. Valeriya Remezova
Division Administrator
Attn: Ms. Jasmine Champion
Federal Highway Administration
Maryland Division
George H. Fallon Federal Building
31 Hopkins Plaza, Suite 1520
Baltimore MD 21201

Ms. Terry Garcia Crews
Regional Administrator
Attn: Ms. Laura Keeley
Federal Transit Administration, Region III
1835 Market Street, Suite 1910
Philadelphia PA 19103-2968

Dear Ms. Remezova and Ms. Crews:

The Maryland Department of Transportation (MDOT) hereby modifies the Fiscal Year (FY) 2022-2025 Maryland Statewide Transportation Improvement Program (STIP) for a project contained in the Wilmington Area Planning Council (WILMAPCO) Transportation Improvement Program (TIP) FY 2025-2028 on behalf of the Maryland Transit Administration (MTA). WILMAPCO concurred with this modification on April 14, 2025.

Project Name	STIP #	Funding Source	FY22-FY25 Net Federal Change (in 000's)
Small Urban Transit Systems – Capital and Operating Assistance	2025-2028 MTA Line 3-6	5311, State, Local	\$0

The MDOT has assigned Control #22-232 for this administrative modification to the TIP, and the supporting documentation is attached.

The Maryland Statewide Transportation Improvement Program (STIP) continues to be fiscally constrained. Should you have additional questions or concerns, please contact me at 410-865-2775, toll free 888-713-1414 or via e-mail at skiernan@mdot.maryland.gov.

Ms. Valeriya Remezova
Ms. Terry Garcia Crews
Page Two

Sincerely,

Shawn Kiernan

Shawn Kiernan
Regional and Strategic Planner
Office of Planning, Programming, and Project Delivery (OPPPD)

Attachment

cc: Mr. Dan Janousek, Regional Planner, OPPPD, MDOT
Ms. Kari Snyder, Regional Planner, OPPPD, MDOT

April 3, 2025

Ms. Tigist Zegeye
Director
Wilmington Area Planning Council
100 Discovery Blvd. Suite 800
Newark, DE 19713

Dear Ms. Zegeye:

The Maryland Department of Transportation (MDOT) requests an administrative modification to the Wilmington Region's FY 2025 – FY 2028 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration (MTA).

The subject request will modify the funding sources for the Small Urban Transit System – Capital and Operating Assistance project in the TIP. Details of this project are in the attached documentation.

If you have questions or need additional information, please contact me at 410-865-2775, or via email at skiernan@mdot.maryland.gov for assistance.

Sincerely,

Shawn Kiernan

Shawn Kiernan
Regional Planner
Office of Planning and Capital Programming

Attachment

cc:

Ms. Kari Snyder, Regional Planner, OPPPD, MDOT
Mr. Dan Janousek, Regional Planner, OPPPD, MDOT

TO: DIRECTOR MICHELLE MARTIN
OFFICE OF PLANNING, PROGRAMMING, AND PROJECT DELIVERY
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

ATTN: OPPPD REGIONAL PLANNER DAN JANOUSEK
OPPPD REGIONAL PLANNER KARI SNYDER

FROM: DIRECTOR ERIC BECKETT *Eric Beckett*
OFFICE OF CAPITAL PROGRAMMING AND ASSET MANAGEMENT
MARYLAND TRANSIT ADMINISTRATION (MTA)

DATE: MARCH 20, 2025

SUBJECT: REQUEST FOR AN ADMINISTRATIVE MODIFICATION TO THE FISCAL
YEAR 2025-2028 WILMAPCO TRANSPORTATION IMPROVEMENT
PROGRAM (TIP)

PURPOSE OF MEMORANDUM

To request OPPPD request WILMAPCO to approve the following TIP administrative modification and, upon WILMAPCO approval, notify the Federal Transit Administration (FTA) of the administrative modification to the WILMAPCO FY 2025-2028 TIP. This modification modifies the 5311 Operating match to decrease the state match by \$22,000 and increase the local match by \$22,000.

SUMMARY

The MTA requests that WILMAPCO amend the FY 2025-2028 WILMAPCO TIP to reflect the following action.

TIP	PROJECT	TYPE	FUNDING CHANGE
2025-2028 MTA Line 3-6	Small Urban Transit System – Capital and Operating Assistance	5311 (OP)	\$0
		State	(\$22,000)
		Local	\$22,000

ANALYSIS

The Small Urban Transit System – Capital and Operating Assistance fund provides capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County. This modification modifies the 5311 Operating match to decrease the state match by \$22,000 and increase the local match by \$22,000.

The attached Statewide Transportation Improvement Program (STIP) report documents MDOT's requested administrative modification with respect to funding for the project above. The requested action will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained.

Please modify the FY2025-FY2028 WILMAPCO TIP and the FY 2022-2025 STIP to reflect the funding information provided in the attachments. If you have any questions, please do not hesitate to contact Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, at smiller6@mta.maryland.gov.

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ATTACHMENTS

- FY 2025-2028 WILMAPCO TIP Project Report
- FY 2022-2025 Maryland STIP Project Report

cc: Ms. Erika Falk, Capital Analyst, Office of Planning and Programming, MTA
Ms. Kisha Joyner, Assistant Manager, Capital Programming and Asset Management, MTA
Mr. Shawn Kiernan, Strategic and Regional Planner, Office of Planning, Programming, and Project Delivery, TSO
Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, MTA
Mr. Darrell Smith, Director, Statewide Project Development, MTA
Ms. Amanda Wilson, Grants Administrator, Capital Programming and Asset Management, MTA



Partners with you in transportation planning

TRANSPORTATION IMPROVEMENT PROGRAM SUBMISSION/AMENDMENT FORM

This form must be completed and all questions must be answered in order to process this request.

Date of Submission:	3/20/2025
TIP to be Amended:	2025-2028 MTA 3-6
Sponsoring Agency:	Maryland Department of Transportation/Maryland Transit Administration
Project Name:	Small Urban Transit System - Capital and Operating Assistance
Program Category:	System Preservation
Project Description:	Capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County.
Project Justification:	Assistance will enable the Cecil County Department of Aging and local non-profits to finance the operation of their services including administrative expenses and augment local funds by financing net operating deficit.

Project	Funding Source	FY 2025	FY 2026	FY 2027	FY 2028	Total (000s)
Small Urban Transit - Capital Assistance (Section 5310)	Federal	125	180	108	180	593
	State	-	-	-	-	-
	Local	32	45	27	45	149
Small Urban Transit - Capital Assistance (Section 5307)	Federal	400	363	400	363	1,526
	State	-	-	-	-	-
	Local	100	60	100	60	320
Rural Area Transit - Operating Assistance (Section 5311)	Federal	328	328	328	328	1,312
	State	87	109	109	109	414
	Local	241	219	219	219	898
Small Urban Transit - Operating Assistance (Section 5307)	Federal	37	18	18	18	91
	State	10	-	-	-	10
	Local	27	18	18	18	81
Public Transportation Innovation-Capital Assistance (Section 5312)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
	Local In-Kind	-	-	-	-	-
Public Transportation Innovation-Operating Assistance (Section 5312)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
Enhanced Mobility Pilot Program (Section 5310)	Federal	-	-	-	-	-
	State	-	-	-	-	-
	Local	-	-	-	-	-
					Total	5,394

MARYLAND STATEWIDE TIP FY 2022-2025

MDOT TIP ID: 2025-2028 MTA 3-6

SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Small Urban Transit System - Capital and Operating Assistance	B	Exempt		\$ 890	\$ 497	\$ 1,387
	Administration	Area/MPO	CTP Page	Net Funding Change (000s)		
				Federal	State/Local	Total
	MTA	WILMAPCO	Multiple	\$ -	\$ -	\$ -

Description	Capital and operating assistance to the Cecil County Department of Aging and local non-profits to enable transportation service in Cecil County.					
Justification	Assistance will enable the Cecil County Department of Aging and local non-profits to finance the operation of their services including administrative expenses and augment local funds by financing net operating deficit.					

INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria		Funding	FY 2022	FY 2023	FY 2024	FY 2025	Total
☐ A) Adds new individual projects to the current STIP ☒ B) Increase/decrease, scope change, advance, delay, or phase change ☐ C) Removes or deletes individual listed project from the STIP ☐ D) Other	Current	Total	\$ -	\$ -	\$ -	\$ 1,387	\$ 1,387
		Federal	\$ -	\$ -	\$ -	\$ 890	\$ 890
		State/Local	\$ -	\$ -	\$ -	\$ 497	\$ 497
	Proposed	Total	\$ -	\$ -	\$ -	\$ 1,387	\$ 1,387
		Federal	\$ -	\$ -	\$ -	\$ 890	\$ 890
		State/Local	\$ -	\$ -	\$ -	\$ 497	\$ 497
	Change	Total	\$ -	\$ -	\$ -	\$ -	\$ -
		Federal	\$ -	\$ -	\$ -	\$ -	\$ -
		State/Local	\$ -	\$ -	\$ -	\$ -	\$ -



MARYLAND DEPARTMENT OF TRANSPORTATION

PHASE DETAIL

Current		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125	\$ 32	\$ 125	\$ 32	\$ 157
	5307 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 100	\$ 400	\$ 100	\$ 500
	5311 (Rural)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328	\$ 328	\$ 328	\$ 328	\$ 656
	5307 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37	\$ 37	\$ 37	\$ 37	\$ 74
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 890	\$ 497	\$ 890	\$ 497	\$ 1,387

Proposed		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125	\$ 32	\$ 125	\$ 32	\$ 157
	5307 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 100	\$ 400	\$ 100	\$ 500
	5311 (Rural)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328	\$ 328	\$ 328	\$ 328	\$ 656
	5307 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37	\$ 37	\$ 37	\$ 37	\$ 74
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 890	\$ 497	\$ 890	\$ 497	\$ 1,387

Change		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
CO	5310 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5307 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5311 (Rural)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5307 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5312 (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5310 (Mobility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT COST

Prior Cost (≤ FY 2021)		STIP Cost (FY 2022-2025)		Balance to Complete (≥ FY 2026)		Total Project Cost	
Federal	\$ -	Federal	\$ 890	Federal	\$ 2,632	Federal	\$ 3,522
State/Local	\$ -	State/Local	\$ 497	State/Local	\$ 1,375	State/Local	\$ 1,872
Total	\$ -	Total	\$ 1,387	Total	\$ 4,007	Total	\$ 5,394

From: [Tigist Zegeye](#)
To: [Eric Beckett](#)
Cc: [Shawn Kiernan](#); [Michelle Martin](#); [Dan Janousek](#); [Kari Snyder](#); [Erika Falk](#); [Kisha Joyner](#); [Stephen Miller](#); [Darrell Smith](#); [Amanda Wilson](#)
Subject: Re: Administrative Modification MTA SUTS Capital-Operating Assistance
Date: Monday, April 14, 2025 11:28:41 AM
Attachments: [Outlook-f3yswenj.png](#)
[Outlook-ybovqh2b.png](#)
[Outlook-vwwy5tok.png](#)

Some people who received this message don't often get email from tzegeye@wilmapco.org. [Learn why this is important](#)

We concur with the administration modification. Thanks
Tigist
Sent from my iPhone

On Apr 14, 2025, at 4:35 PM, Eric Beckett <ebeckett@mdot.maryland.gov> wrote:

Shawn and Tigist,

Good morning! Can you please provide an update on this admin mod? Working to provide an update to FTA on when we may see the approval.

Thanks,

Eric Beckett

Director

Capital Programming and Asset Management

Maryland Transit Administration

6 St. Paul Street, Suite 903, Baltimore, MD 21202

ebeckett@mdot.maryland.gov

<[Outlook-ybovqh2b.png](#)>

<[Outlook-vwwy5tok.png](#)>

From: Shawn Kiernan <skiernan@mdot.maryland.gov>
Sent: Thursday, April 3, 2025 2:43 PM
To: Tigist Zegeye <tzegeye@wilmapco.org>
Cc: Michelle Martin <mmartin@mdot.maryland.gov>; Dan Janousek <djanousek@mdot.state.md.us>; Kari Snyder <ksnyder3@mdot.maryland.gov>; Eric Beckett <ebeckett@mdot.maryland.gov>; Erika Falk <EFalk@mdot.maryland.gov>; Kisha Joyner <KJoyner@mdot.maryland.gov>; Stephen Miller <SMiller6@mdot.maryland.gov>; Darrell Smith <DSmith18@mdot.maryland.gov>; Amanda Wilson

<AWilson4@mdot.maryland.gov>

Subject: Administrative Modification MTA SUTS Capital-Operating Assistance

Good Afternoon Tigist,

Please find the attached request for an administrative modification to the Wilmington Region's FY2025-2028 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration (MTA). The modification will modify fund sources for the Small Urban Transit System – Capital and Operating Assistance Project. Details are provided in the attached information.

Please let me know if you have any questions or would like more information.

Thank you,
Shawn Kiernan

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Shawn Kiernan, AICP

Strategic and Regional Planner

Office of Planning, Programming and Project Delivery

Maryland Department of Transportation Headquarters

7201 Corporate Center Drive | Hanover, MD 21076 | www.mdot.maryland.gov
skiernan@mdot.maryland.gov | Office: 410-865-2775 | Mobile: 410-736-1168