

**PROCUREMENT OFFICER'S DETERMINATION
INTERGOVERNMENTAL COOPERATIVE PURCHASING
CONTRACT NO. 224039-IT
JUNIOR NETWORK ENGINEER RESOURCE**

I. EXECUTIVE SUMMARY

This Determination has been executed pursuant to COMAR 21.05.09, Intergovernmental Cooperative Purchasing, to obtain one Junior Network Engineer resource under an intergovernmental cooperative purchasing agreement of the Department of Information Technology (DOIT), Statewide Network Management Services Contract No. 060B8400023, from Digital Management, LLC for a price of \$199,284.30.

II. BACKGROUND

This contract is to fill a vacancy for the "MDOT TBU Dedicated Network Resource for MPA" position which has not been staffed in the past two years. MDOT assigns TBU Dedicated Network resources to expedite deployments, facilitate maintenance activities, and ensure network infrastructure is aligned with MDOT's strategy, processes, and procedures. The MPA Office of Information Security and Technology (OIT) has been operating under challenging conditions due to difficulties finding qualified individuals to fill this vacancy.

The Procurement Officer and OIT have researched other DOIT Contracts and have determined that the resources available on the Statewide Network Management Services Contract better meet the requirements of the Dedicated Network position.

Through research into the Statewide Network Management Services Contract and after working with Digital Management, LLC, OIT has identified a resource that meets the Dedicated Network position requirements. OIT has recommended Digital Management, LLC for award based on its ability to supply a resource meeting the requirements of this position at a labor rate that is fair and reasonable.

I concur with the recommendation of OIT. The Office of the Attorney General approved this determination for form and legal sufficiency on February 14, 2024.

III. DETERMINATION

- A. DOIT's Statewide Network Management Services Contract meets the requirements of an intergovernmental cooperative purchasing agreement under COMAR 21.05.09.01B(2)(a).
- B. It is in the best interest of the MPA to utilize the DOIT contract because doing so will provide cost benefits to the State as DOIT has already competitively solicited for the Statewide Network Management Services Contract. It will promote administrative efficiencies as DOIT has already deemed Digital Management, LLC responsible and it is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.
- C. The award amount is within the funding available.

- D. Making an award under DOIT's Statewide Network Management Services Contract No. 060B8400023 will save MPA the considerable time it will take to prepare a solicitation for public advertisement, obtain necessary approvals prior to publication, publish the solicitation, receive and evaluate proposals, and then complete an award. It will also provide MPA with contract pricing, procedures, and services identical to those provided by DOIT to other State agencies.
- E. Based on the aforementioned information and in accordance with the State Procurement Regulations, COMAR 21.05.09, it is my determination that Digital Management, LLC should be awarded the Junior Network Engineer Resource Contract in the amount of \$199,284.30.
- F. Since this procurement constitutes a procurement of information technology services for which MPA has delegation of procurement authority from the Board of Public Works (the "BPW"), approval of the award by the Maryland Port Commission and the BPW are not required.

V. APPROVAL REQUIRED

COMAR 21.05.09.05 provides: "Before awarding or participating in an intergovernmental cooperative purchasing agreement, the procurement officer shall obtain the approval of the primary procurement unit head, and any other approvals as required under this title."

I request your approval, as unit head, to procure as described in this determination, subject to completion of all other requirements of procurement law, fund certification, execution and approval of the contract (including approval by the Office of the Attorney General for form and legal sufficiency), etc.

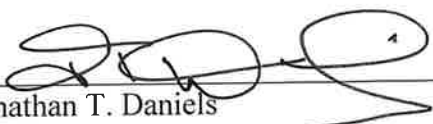


Margie A. Koppelman
Procurement Officer

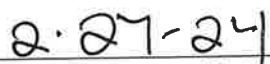


Date

APPROVED:



Jonathan T. Daniels
Executive Director



Date