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Transportation
Authority

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MEMORANDUM

TO: EXECUTIVE DIRECTOR, BRUCE GARTNER
THROUGH: DIRECTOR OF PROCUREMENT, JEFFREY DAVIS, NIGP-CPP, CMPO *JPD*
FROM: PROCUREMENT OFFICER, NICK SUTER *NS*
SUBJECT: CONTRACT NO. J01B0600021 - INTERGOVERNMENTAL COOPERATIVE
PURCHASING AGREEMENT – APPROVAL OF RENEWAL REQUEST
DATE: JANUARY 15, 2026

PURPOSE OF MEMORANDUM

To request your review and approval of the attached Procurement Officer’s Determination (POD) seeking Transportation Secretary's approval to exercise a renewal option to a contract that was procured and awarded as an Intergovernmental Cooperative Purchasing Agreement (ICPA).

SUMMARY

In accordance with State Procurement Regulations COMAR 21.05.09.05, the Maryland Transportation Authority (MDTA) is seeking approval to exercise a one-year Renewal option for Contract No. J01B0600021, OpenGov Enterprise Budget Software Solution (EBSS) with Carahsoft Technology Corporation. This Fixed-Price Agency Contract was procured and awarded March 15, 2021, as an ICPA through the National Association of State Procurement Officials (NASPO) ValuePoint Cloud Solutions (2016-2026) Contract. This continued renewal is for the provisions of the EBSS Software-as-a-Solution (SaaS) necessary for the Maryland Transportation Authority Division of Finance continued operation of the implemented budget software.

ANALYSIS

A full analysis and explanation for this determination is contained in the attached POD. Please advise if you require additional information regarding this matter.

REVIEWED AS TO FORM AND LEGAL SUFFICIENCY:

BCA

Assistant Attorney General

1/16/2026

Date

ATTACHMENT

- One (1) Procurement Officer’s Determination

**MARYLAND TRANSPORTATION AUTHORITY
DIVISION OF PROCUREMENT**

Procurement Officer's Written Determination
COMAR 21.05.09

Contract Number: J01B0600021
Contract Title: Enterprise Budget Software Solution
Type of Contract: Information Technology (IT)
Subject: Intergovernmental Cooperative Purchasing Agreement Approval of Renewal Request

In accordance with State Procurement Regulations COMAR 21.05.09.05, the Maryland Transportation Authority (MDTA) is seeking approval to exercise the one-year Renewal option for Contract No. J01B0600021, OpenGov Enterprise Budget Software Solution (EBSS) with Carahsoft Technology Corporation. This Fixed-Price Agency Contract was procured and awarded March 15, 2021, as an Intergovernmental Cooperative Purchasing Agreement (ICPA) through the National Association of State Procurement Officials (NASPO) ValuePoint Cloud Solutions (2016 – 2026) Contract. This renewal is for the continued provision of the EBSS Software-as-a-Solution (SaaS), including all licenses for the maintenance and support necessary for the continued operation of the implemented budget software. The base contract was approved by the Board of Public Works on March 10, 2021 (Item No. 23-IT), for an initial term of five years with a 1-year renewal option. This contract was approved for a total amount of \$2,403,234.44, including the renewal option amount of \$348,402.06.

With a “go-live” date of April 12, 2022, the EBSS Contract has provided the MDTA Division of Finance with the ability to create an annual budget by line item for multiple divisions/programs for monitoring, analyzing, forecasting, and reporting budgetary spending across multiple years. The MDTA’s finances are accounted for as a proprietary-type enterprise fund using the accrual basis of accounting, like a private business entity.

In accordance with COMAR 21.05.09.04(C), it is in the best interest of the State to approve the renewal of this contract as it will provide a substantial cost benefit to the State by allowing the MDTA to utilize pricing quoted in the year 2020. In comparison, according to the Consumer Price Index (CPI), a new contract would subject the State to market pricing approximately 20% higher than awarded. Additionally, a change in infrastructure would incur costs beyond the financial resources of the State. The base contract administratively cost the State a total of 17 months from requisition to “go-live,” including the solicitation drafting and advertisement, evaluations, negotiations of terms and conditions, awarding and the implementation of the configured solution. The continued use of this EBSS Contract significantly reduces the financial and administrative costs associated with this type of procurement and continues necessary services while a new contract for licenses is procured. Therefore, it is in the State’s best interest to renew this contract as it will provide cost benefits to the State financially and through administrative efficiencies and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.

Based on the above and in accordance with COMAR 21.05.09.05, the Procurement Officer has determined that it is in the State’s best interest to approve this request for the 1-year renewal of this Contract awarded to Carahsoft Technology Corporation, for the provision of software maintenance and support at the approved price of \$348,402.06. Per the Procurement Reform Act (PRA) of 2025, the resulting contract renewal is under MDTA’s delegated authority to approve and award.

Determination by:

Nick Suter 1/15/2026
Nick Suter, CMPO Date
Procurement Officer, Division of Procurement

Reviewed by:

Thomas Smith 1/15/2026
Thomas Smith, NIGP-CPP, CPPB Date
Procurement Manager, Division of Procurement

Approved by:

 1/20/2026
Bruce Gartner Date
Executive Director, MDTA

Approval for processing under the authority of COMAR 21.05.09.05, and in accordance with COMAR 21.05.09.04(D) Intergovernmental Cooperative Purchasing. A primary procurement unit shall post each determination required under this regulation on the primary procurement unit's website before sponsoring, participating in, renewing, or modifying an intergovernmental cooperative purchasing agreement.

Valerie Radomsky 2/24/2026
Date
Transportation Secretary, Maryland Department of Transportation
Designee, Valerie Radomsky Chief Procurement Officer